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CAPE Project
2015-1-PL01-KA202-016802

Agenda 4th Transnational Meeting

23rd/24th March 2017

Fenix
EURICON
CESIE
CECE
Intercollege
Anespo
FSZK
Scoala No 5 Piatra Niamt
EfVET

ANESPO, Lisbon, Portugal

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Day 1

Morning

- 9.00-9.10 **Welcome** Anespo
- 9.10-9.30 **Agenda, administration, Project progress** Euricon
- 9.30-10.45 **Presentation 1 and Workshop.**
IO9 Website & E-Platform FENIX/No 5
Method: *Presentation of e-platform*
Aim: *Discuss how to use in training programme/independently*
Outcome: *Practical workshop to try out e-platform*
- 10.45-11.00 **Coffee/Tea break**
- 11.00-11.30 **Continuation of workshop 1**
- 11.30-12.00 **Presentation 2** CECE
IO5 Trainers Handbook
Aim: *to disseminate*
Outcome: *Agreed final version*
- 12.00-12.30 **Presentation 3** Intercollege
IO7 Handbook of Teaching & Learning Resources
Aim: *to disseminate*
Outcome: *Agreed final version*
- 12.30-13.30 **Lunch**

Afternoon

- 13.30- 15.00 **Presentation 4 & Workshop 2** ANESPO
IO8 Employer Engagement Handbook
Method: *Presentation, open discussion*
Aim: *to share case studies & best practice from employer forums/other links*
Outcome: *finalised handbook*
- 15.00-15.15 Coffee Break
- 15.15-16.00 **Presentation 5** CESIE
IO3 Good Practice Guide
Aim: *agree content, format*
Outcome: *plan for gathering resources*
- 16.00-16.30 **Work Package 8 :Dissemination & Exploitation** EfvET
Method: *Presentation*
Aim: *share dissemination activities so far*
Outcome: *plan for future dissemination.*

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16.30-17.30 **Prepare for Multiplier event** All partners
17.30-17.45 **Plenary** EURICON

Evening

19.00 **Dinner** ANESPO

Day 2

Morning

9.30- 12.30 **Multiplier Event** Partners

12.30-13.30 **Lunch**

Afternoon

13.30-15.00 **Project Management** EURICON
Next steps:
Translations
Finalisation of outputs
Training Events
Dissemination
Reporting
Planning final meeting

15.00 --- Cultural activity

Evening

19.00 **Dinner** ANESPO

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